

**Tender Name:** Supply and Delivery of Essential Medicines & Medical Equipment to Red Sea Locality & Gadarif

**Tender No:** RFQ: OX-RS+GD-19122024

**Date:** 31/12/2024

**Deadline:** 10/01/2025

## 1.0 Background Information

This tender is part of a humanitarian initiative to address the urgent healthcare needs of displaced communities in Sudan. The recent challenges and crises have left many individuals and families without access to essential medical supplies. As the humanitarian department of OX Enterprises, **OX Humanitarian Relief** aims to ensure the timely delivery of high-quality medicines to Port Sudan (Red Sea) and medical equipment to Gadarif, supporting vulnerable populations and enhancing their access to critical healthcare services.

Our mission is to provide life-saving support and improve the resilience of communities affected by displacement, conflict, and poverty. By partnering with reliable suppliers, we aim to deliver sustainable and impactful healthcare solutions that align with our core values of compassion, equity, and dignity for all.

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## Requirements and Scope of Work

### 2.1 Delivery Timeline

- All medicines and medical equipment must be delivered to the specified locations—**medicines to Port Sudan (Red Sea)** and **equipment to Gadarif City**—within 15 calendar days from the signing of the contract.

### 2.2 Product Shelf Life

- All supplied medicines must have a minimum remaining shelf life of 12 months upon delivery. Products with a shorter shelf life will not be accepted.

### 2.3 Packaging and Labeling

- **Packaging Standards:** Products must be securely packaged to avoid damage during transportation, with clear and legible labels. Each package must include:
  - Product name.
  - Batch number.
  - Manufacturing date.
  - Expiry date.
  - Storage instructions.
- **Labeling Requirements:** Labels must adhere to international standards and include both English and Arabic translations where applicable.

## **2.4 Compliance with Standards**

For medicines, bidders must comply with at least one of the following:

1. WHO Pre-qualification or Stringent Regulatory Authority (SRA) Certification.
2. National Regulatory Authority Certification/Registration.
3. Other Quality Certifications, including:
  - Good Manufacturing Practice (GMP) Certification.
  - Certificate of Analysis (CoA).
  - ISO Certifications or equivalent.
  - Any additional regulatory approvals required by the Ministry of Health in Sudan.

For medical equipment, all items must meet recognized international quality standards and be CE or ISO certified (if applicable)

## **2.5 Delivery and Transportation**

- Vendors must ensure secure and timely transportation of medicines and medical equipment to the designated delivery points. The financial proposal must include all associated transportation costs, including VAT, labor, and handling.
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## **Vendor Eligibility and Requirements**

To ensure the selection of a reliable and capable supplier, vendors must meet the following criteria:

### **3.1 Legal and Corporate Documentation**

- Company Registration Certificate.
- Tax Compliance Certificate.
- Trade License for medicines distribution or import license
- Valid Tax Clearance certificate by Government of Sudan

### **3.2 Experience and References**

- Documented experience in supplying medicines and medical equipment to humanitarian projects.
- References from at least three previous clients.

### **3.3 Financial Capability**

- Audited financial report for the past three years.
- Six-months bank statement

### **3.4 Ethical and Social Responsibility**

Preference will be given to vendors demonstrating gender sensitivity and compliance with social responsibility standards.

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## **Submission Guidelines**

### **4.1 Submission Deadline**

- All bids must be submitted no later than **10/01/2025 - 15:00 SST**. Late submissions will not be considered.

### **4.2 Submission Format**

- All the document must be dully signed and returned
- Proposals must be submitted via email to [**sudan.procurement.ox@gmail.com**].
- Subject line: "Tender Submission: Medicines & Medical Equipment - [Vendor Name]".

### **4.3 Required Documents**

- Technical Proposal.
- Financial Proposal.
- Vendor Profile, including experience and references ( and the required documents as stated above)

### **4.4 Confidentiality**

- All submissions will be treated with strict confidentiality and used solely for evaluation purposes.